

friendly guidelines

- Return booking form on line at www.aotnz.co.nz under Menu 2018 tab, email or post by **Friday September 1** to ensure inclusion.
- Every effort will be made to satisfy demand. Flexibility may be required regarding dates.
- AOTNZ will provide transport, accommodation, artists' daily allowance, promotional material, technical equipment, tour management and national/regional media exposure
- We strongly recommend that presenters use social media and the printed material we provide to initiate a promotional campaign. It is your responsibility to forward media releases and photographs to local media. Supplied promotional material should not be modified in any way as this may contravene

AOTNZ design standards and damage the brand.

- A venue could be a theatre, community hall, marae, school hall, church, hotel, cafe, private home, art gallery or acoustically suitable place.
- In exceptional circumstances fees may be negotiated to take into account limited population, after agreement with artist or group.
- As the presenter, you will be expected to provide the venue, the agreed fee, and a brief report detailing ticket price, response to show and attendance.
- There is no cancellation fee outside four weeks of the commencement of the tour. However, within four weeks, a cancellation will require payment of a 50% penalty fee.

- All fees are exclusive of GST.
- Please call Steve Thomas at AOTNZ, at any stage, to clarify details of any arrangement.



Box 18688,
Christchurch,
New Zealand
Mobile: 0274 386 154
e-mail: aotnz@xtra.co.nz
www.aotnz.co.nz



Arts On Tour NZ BOOKING FORM: Please return by Friday, **September 1st**. Email or post to: AOTNZ Box 18688, Christchurch

TIME	ARTIST	PRICE	VENUE	SETUP TIME/ PROGRAMME LENGTH	CIRCLE SELECTION
February	Flora and Sean	\$600+GST*	Any suitable theatre, music venue, house concert, hall, church or barn	2hrs/2hrs	YES/NO
March	Rado and Raybon Save the World	1500+GST*	Any suitable comedy venue, theatre, café	1hr/2hrs	YES / NO
April	Olive Copperbottom	950+GST*	Any suitable theatre, hall or venue of choice	3hrs/75mins	YES / NO
May	Hopetoun Brown and Finn Scholes	900+GST*	Any suitable music venue, hall, gallery, church or woolshed	2hrs/2hrs	YES / NO
June	Tell Me My Name	900+GST*	Any suitable music venue, theatre, café, church, performance venue	2hrs/90mins	YES / NO
July	Seed	1800+GST*	Any suitable theatre, performance venue	3hr/90mins	YES / NO
August	No Holds Bard	1000+GST*	Any suitable theatre, community hall	1hr/1hr	YES / NO
September	Helen Webby	600+GST*	Any suitable theatre, community hall, music venue or house concert	1hr/70mins	YES / NO
October	Adam McGrath	1000+GST*	Theatre, music venue, community hall, cafe, home or church	2hrs/90mins	YES / NO
November	Seven Deadly Stunts	1000+GST*	Theatre, community hall, school hall, performance venue	2hrs/90mins	YES / NO
	Messy Magic Adventure	add \$500+GST*	Theatre, community hall, school hall, performance venue	2hrs/50mins	YES / NO

(*Or 70% after costs, whichever is greater) Extra Menus and Forms available at: www.aotnz.co.nz

Name: _____ Address: _____ Phone: _____

email: _____ On behalf of: _____ PTO for guidelines...